

# Extra Packaging, Corp.

# ORDER FORM

24 Seneca Ave  
 Rochester, NY 14621  
 Phone 888.353.9732 Fax 585.544.2586  
 lori@extrapackaging.com www.extrapackaging.com

DATE: \_\_\_\_\_

How did you find us? \_\_\_\_\_

Bill To:  
 Name: \_\_\_\_\_  
 Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City, State ZIP: \_\_\_\_\_  
 Phone/Fax: \_\_\_\_\_  
 E-Mail: \_\_\_\_\_@\_\_\_\_\_

Ship To: *(if different than billing)*  
 Name: \_\_\_\_\_  
 Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City, State ZIP: \_\_\_\_\_  
 Phone/Fax: \_\_\_\_\_  
 E-Mail: \_\_\_\_\_@\_\_\_\_\_

**In-Stock Colors:** Black, Green, Maroon, Navy, Orange, Powder Blue, Red, Yellow  
**Non-Stock Colors:** White\*, Clear\*, Pink\*, Violet\*, Metallic Blue\*, Metallic Green\*  
 Metallic Silver\*, Metallic Maroon\*, Metallic Gold\*

Colors marked with \* may have delayed ship date and cannot be ordered in quantities less than 100.

DESCRIPTION	QTY / COLOR	UNIT PRICE	AMOUNT
Homework Folders			
Communicator Folders			
Classwork Folders			
Folders v2			

All orders shipped by UPS Ground.  
 Call for expedited delivery.  
 All pricing subject to change.

SUBTOTAL	
TAX RATE	
SALES TAX	
Shipping	
TOTAL	

Please include applicable Sales Tax

<b>Payment Method (CHECK ONE)</b>		<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> Check or Money Order Enclosed		CCV
<input type="checkbox"/> Purchase Order Number: _____		
Please Bill: <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> AMEX		<input type="checkbox"/> Discover
<input type="text"/>	<input type="text"/>	<input type="text"/>
Credit Card Number		Expiration
_____ Authorized Signature		
I have read and agreed to all of the terms as stated on this page. Furthermore, I have completed all of the above and authorized Extra Packaging, Corp. to ship and collect payment for the products ordered above.		

Quantity discounts are available on mixed items.

**Free Shipping for Schools** for 100 Folders or more. Shipping charges apply for < 100 folders and non-schools  
 Continental USA Only  
 For orders under 100, the price will be \$2.00 each folder + UPS

FOB Rochester, NY.

Qty: 1-100, \$2.00 each      100-249, \$1.35 each  
 250-499, \$1.30 each      500-999, \$1.25 each

Custom Printing: \$2.25 each

Order online at <http://www.extrapackaging.com/parentteacher/order.htm>

